

Vermont Enterprise GIS Task Force (EGT)

**VERMONT'S ENTERPRISE GIS INITIATIVE
MEETING
MINUTES**

7/14/2008 9:00 – 11:00 am
Cyprian Learning Center, Waterbury

EGT Participants Present

- Peter Telep, Steve Sharp, Rick Scott, Lin Neifert, Melissa Prindiville, Darwin Thompson, Peter Young, Jennifer Kachajian, David Brotzman

EGT Participants Absent

- Everyone Else

Guests:

- None

Documents Distributed:

1. Meeting Agenda
2. Draft EGC Charter
3. Draft EGC MOU
4. Draft EGC Business Plan (FY 2009)

DECISIONS MADE	
Agenda Topic	Discussion
Greeting and Introductions	
Geocortex Licensing	<input type="checkbox"/> Quick discussion about status of Geocortex IMF license maintenance fee. <ul style="list-style-type: none"> ○ Reps felt that DII should managed the contract between the state and Latitude Geographic, with signatories to the Geocortex MOU paying their portion to DII. ○ Melissa Prindiville will gather more information.
Draft EGC Charter & MOU	<input type="checkbox"/> Reviewed draft and identified changes. Highlights include <ul style="list-style-type: none"> ○ Replace “members” with “member organizations” ○ Quorum = 50% of EGC member organizations
Draft EGC Business Plan	<input type="checkbox"/> Reviewed draft and identified changes

Next Meeting	<ul style="list-style-type: none"> ▪ August 4th from 10 – Noon at the Cyprian Learning Center (Waterbury), Mad Tom Notch room.
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HOMEWORK					
Item	Action Item	Assignee	Target Due Date	Priority	Comments
1.	Print and distribute final Strategic Plan endorsed by the EGT	Steve Sharp	August 1st	High	Working with graphic artist on final look-feel, hope to finalize soon for print production.
2.	Revise draft EGC Charter + MOU	Steve Sharp	July 21st	High	
3.	Revise draft Business Plan	Steve Sharp with input from EGT	July 28th	High	Please submit additional comments/suggestions via email by July 21 st .