

Vermont Enterprise GIS Task Force (EGT)

**VERMONT'S ENTERPRISE GIS INITIATIVE**  
**MEETING**  
**MINUTES**

6/9/2008 9:00 – 1 am  
 Cyprian Learning Center, Waterbury

**EGT Participants Present**

- Peter Telep, Steve Sharp, Rick Scott, John Hanning, Lin Neifert, Melissa Prindiville, Darwin Thompson, Pegs Gibson, Robert Bower

**EGT Participants Absent**

- Everyone Else

**Guests:**

- None

**Documents Distributed:**

1. Meeting Agenda
2. Strategic Plan – Final draft 3a

<b>DECISIONS MADE</b>	
Agenda Topic	Discussion
<b>Greeting and Introductions</b>	
<b>Strategic Plan – Review Final Draft and Endorse Plan</b>	<ul style="list-style-type: none"> <li>□ Reviewed changes included in the final draft. Made minor amendments:                             <ul style="list-style-type: none"> <li>○ Add another “story” to the Current Situation section. The story will highlight Geocortex as a shared resource.</li> <li>○ Change the word “classification” to “role” under Objective 1 – bullet 2 (page 10).</li> <li>○ Change formatting of “implementation strategies” from bullets to hierarchical lettering (eg: Objective 1 – first bullet would be assigned the letter “a.”)</li> </ul> </li> <li>□ Motion made by EGT participant to endorse draft 3a of the plan (with the amendments outlined above). Seconded. Approved by all on a voice vote.</li> </ul>
<b>Next Steps?</b>	<ul style="list-style-type: none"> <li>□ CIO/STC?                             <ul style="list-style-type: none"> <li>○ VCGI will have final version of the Plan “formatted” by a graphic artist/printer to ensure a professional finish.</li> <li>○ Hardcopies will be distributed to the CIO, STC, and other stakeholders along with a cover letter from the EGT.</li> </ul> </li> </ul>

## DECISIONS MADE

Agenda Topic	Discussion
	<ul style="list-style-type: none"> <li>□ What should we do next? The following items will be addressed in the next 12 months (FY'09)               <ul style="list-style-type: none"> <li>○ Draft EGC Charter and MOU</li> <li>○ Work on SDE/Data exchange protocol to enhance data sharing/exchange between agencies</li> <li>○ ESRI licensing – Master Purchasing Agreement</li> <li>○ GIS retainer contracts</li> <li>○ GIS career ladder for State Gov employees</li> <li>○ Setup an EGC Share Point portal/account.                   <ul style="list-style-type: none"> <li>▪ Consider using Ramona to identify projects that the state would like to collaborate with the Feds on.</li> </ul> </li> <li>○ Business Plan: Draft a 12 month business plan which addresses the items outlined above</li> </ul> </li> </ul>

<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>▪ EGT/EGC meeting will generally be scheduled for the first Monday of the month (from 9-11AM).</li> <li>▪ <b>July 14 from 9 – 11am at the Cyprian Learning Center (Waterbury), Mad Tom Notch room.</b></li> </ul>
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## HOMEWORK

Item	Action Item	Assignee	Target Due Date	Priority	Comments
1.	Print and distribute final Strategic Plan endorsed by the EGT	Steve Sharp	July 1st	Very High	Work with graphic artist/printer to make it look good.
2.	Draft EGC Charter + MOU	Steve Sharp with input from EGT	July 14th	Very High	
3.	Draft 12 month Business Plan addressing the items outlined in the minutes	Steve Sharp	July 14th	High	