

Vermont Enterprise GIS Task Force (EGT)

**VERMONT'S ENTERPRISE GIS INITIATIVE**  
**MEETING**  
**MINUTES**

**Strategic Planning Workshop 5**  
 2/4/08 12:00 – 4 pm  
 Cyprian Training Center

***EGT Participants Present***

- Jason Roberts, Jared, PJ Telep, Melissa Prindiville, Dana Dean, Darwin Thompson, Steve Sharp, Shawn Nailor, Rick Scott, John Hanning, David Broztnan

***EGT Participants Absent***

- Everyone Else

***Guests:***

- Glen Gross & Lisa Bedinger, Facilitators

***Documents Distributed:***

1. Meeting Agenda
2. Strategic Plan Development Milestones & Stakeholder Review Strategy & Timeline
3. Vision & Goals Revision Proposal

<b>DECISIONS MADE</b>	
Agenda Topic	Discussion
<b>Tape-recording the workshop, Greeting, and Introductions</b>	
<b>SP Process Timeline and Agenda</b>	See attached revised Strategy & Timeline.
<b>Matrix Completion of Columns C &amp; D</b>	See attached revised Functions Matrix – version 3.
<b>Refining the Strategic Plan Vision</b>	See attached Vision, Goals & Proposed Reviewers.
<b>Brainstorm of Stakeholders to Review Draft Plan</b>	See attached Vision, Goals & Proposed Reviewers.
<b>Closing &amp; Homework</b>	

<b>Next Meetings</b>	<ul style="list-style-type: none"> <li>▪ <b>March 24 from 12 – 4pm at the Cyprian Training Center. Lunch will be provided.</b></li> <li>▪ <b>May 5 (time TBD) at the Cyprian Training Center.</b></li> </ul>
----------------------	--

<b>HOMEWORK</b>					
Item	Action Item	Assignee	Target Due Date	Priority	Comments
1.	Review the draft Strategic Plan that Steve will email you on Feb. 20	All EGT Members	By March 7	Very High	
2.	Review the proposed stakeholders to review the SP draft and comment on these suggestions.	All EGT Members	By March 7	High	This will be included in the SP draft that Steve will be getting to you on Feb. 20, so you can do both #1 & 2 at the same time.
3.	Review compiled feedback from all EGT Members in preparation for Workshop 6. Steve will email the feedback to you on March 19.	All EGT Members	By March 24	Very High	You will only have a few days to review EGT members' feedback so reserve some time on your calendar.