

Vermont Enterprise GIS Task Force (EGT)

**VERMONT'S ENTERPRISE GIS INITIATIVE**  
**MEETING**  
**MINUTES**

**Strategic Planning Workshop 3**  
 12/3/2007 12:30 – 4 pm  
 Cyprian Training Center

**EGT Participants Present**

- Andy, David, John, Steve, Shawn, Jared, Bob, Peter

**EGT Participants Absent**

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**Guests:**

- Glen Gross & Lisa Bedinger, Facilitators

**Documents Distributed:**

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|---|---|
| 1. Meeting Agenda                                       | 4. FGDC/NSGIC Coordination Criteria for Statewide Geospatial Coordination |
| 2. Edited and Mark up versions of the Current Situation | 5. Strategic Plan Shell   |
| 3. VT Legislative Objectives                            |   |

<b>DECISIONS MADE</b>	
Agenda Topic	Discussion
<b>Tape-recording the workshop, Greeting, and Introductions</b>	<ul style="list-style-type: none"> <li>▪ What have you been thinking about since we last met?                             <ul style="list-style-type: none"> <li>• Andy – What is the role of “have nots” in this process?</li> <li>• John – Data sharing agreements</li> <li>• Jared – Reducing duplication, particularly in data sharing</li> </ul> </li> </ul>
<b>Review of SP Process and Agenda</b>	
<b>Review Current Situation</b>	<ul style="list-style-type: none"> <li>▪ See attached.</li> </ul>
<b>Review NSGIC Criteria and VT Legislative Objectives</b>	<ul style="list-style-type: none"> <li>▪ See attached.</li> </ul>
<b>Review the Strategic Plan Vision</b>	<ul style="list-style-type: none"> <li>▪ The bullet points in the vision don't work as categories from which to build the strategic plan because an action item can fit into several categories simultaneously. More work is needed to create discreet categories.</li> </ul>
<b>Invitation List for Workshop 4</b>	<ul style="list-style-type: none"> <li>▪ Those present decided <u>not</u> to invite stakeholders to the next meeting on January 7 since the draft plan is not sufficiently developed to invite feedback. Instead the Jan. 7 meeting will be to further develop the plan. At this meeting the decision will be made when to invite stakeholder input.</li> </ul>
<b>Closing &amp; Homework</b>	<ul style="list-style-type: none"> <li>▪ See below.</li> </ul>

<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>▪ <b>January 7 from 12 – 4pm at the Cyprian Training Center.</b></li> <li>▪ <b>Lunch will be provided.</b></li> </ul>
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<b>HOMEWORK</b>					
Item	Action Item	Assignee	Target Due Date	Priority	Comments
1.	<u>Review</u> the current situation and <u>email</u> any last <u>changes</u> to Glen & Lisa. This is the last chance to revise this part.	All EGT Members	12/19/07		See Chapter 2 in the attached "Revised EGT Strategic Plan Shell."
2.	<u>Review</u> the 9 NSGIC Coordination Criteria & the Vermont Legislative Objectives. <u>Add additional action items</u> to these by starting with a verb. Then <u>email</u> your action items to Glen & Lisa.	All EGT Members	12/19/07	High	See the attached document.

<b>OUTSTANDING ACTION ITEMS</b>					
Item	Action Item	Assignee	Target Due Date	Priority	Comments
1.	Generate ideas regarding the governance structure and authority.		At Jan. 7 meeting	High	
2.	Consider the scope of the plan and when it addresses organizations outside of state government.		At Jan. 7 meeting	High	
3.	Clarify the organization of the recommendations within the SP.		At Jan. 7 meeting		Glen & Lisa will make a recommendation for this.