

Vermont
Enterprise GIS Task Force (EGT)

VERMONT'S ENTERPRISE GIS INITIATIVE
MEETING
AGENDA

July 2nd, 2007
1PM to 3PM
Cyprian Learning Center - Mad Tom Notch room
Waterbury, VT

AGENDA			
Item	Topic	Presenter	Time (minutes)
1	Greeting and introductions.	-	5
2	Strategic Planning approaches used in other states, and lessons-learned.	Richard Grady, Applied Geographics	30
3	Review revised "Project Charter" (work plan)	Steve Sharp	5
4	Review "Phase I" report	Steve Sharp	5
5	Review draft "scope of work" for Facilitation services	-	10

AGENDA			
Item	Topic	Presenter	Time (minutes)
6	Discuss and address all "Phase II" items: Logistics <input type="checkbox"/> Determine future meeting frequency and dates <input type="checkbox"/> Determine the venue(s) for meetings and if there is an appropriate budget for amenities such as food service. <input type="checkbox"/> Establish EGT tools for communication exchange Resource Planning <input type="checkbox"/> Determine what resources are needed to complete the effort <input type="checkbox"/> Assess what resources are available and how any existing gaps can be bridged <input type="checkbox"/> Document and understand the impact of any relevant constraints to the planning process itself (time, money, people availability) <input type="checkbox"/> Determine if a survey of State GIS Managers and users should be conducted. Schedule <input type="checkbox"/> Identify any timing considerations, such as grant application deadlines, or other planning efforts (such as statewide IT plans) <input type="checkbox"/> Develop a schedule and establish milestone dates for completing the plan Organization <input type="checkbox"/> Establish an EGT Charter <input type="checkbox"/> Identify factors that will ensure a successful planning process	-	60

Directions to the Cyprian Leaning Center

From I-89 take Exit 10 (Waterbury/Stowe). Go South on Route 100 to Route 2. Turn left on Route 2 and at the second set of lights take a right. There will be a stop sign at the corner of Park Row and Randall Street, proceed straight through the stop sign. The Learning Center is located in the Osgood Building, the first building on the left, and parking is available in the lot on the right side of the street. The Mad Tom Notch room is the last room on the right down the long hallway.